

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 13

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on June 13, 2022 at 7:00 P.M. with the following persons present:

TRUSTEES: Jim VanDeGrift, Jonathan Sams and Dan Jones

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

Promptly at 7:00 p.m. the annual budget hearing was held. The Trustees received the budget proposal prior to the meeting for review. After a brief discussion Mr. Sams moved for the acceptance and forwarding the proposal to the county auditor, and was seconded by Mr. Jones. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-06-01**. (A copy of the Resolution is included in the minutes).

At 7:05 p.m. the annual budget hearing was closed upon the motion of Mr. Jones, seconded by Mr. Sams, all voiced a "YEA" vote and the budget hearing was closed and returned to the regular scheduled meeting of the township board of trustees.

The minutes of the meeting held on May 31, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief was not in attendance. Tammy Boggs, Administrator spoke on his behalf to the Board that he received the resignation of Mitchell Conway effective June 14, 2022. Mr. Sams made a motion, seconded by Mr. Jones to approve the resignation of Mr. Conway effective June 14, 2022. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-06-02**. (A copy of the Resolution is included in the minutes).

Mrs. Boggs informed the Board that ladder testing will be conducted on Wednesday June 15, 2022.

Road and Bridge:

None.

Administration:

Mrs. Boggs informed the Board that Adam Hofmann who has worked as a part-time employee with Turtlecreek Township who is now a full-time employee. Per the Personnel Policy, his calculated anniversary date due to part-time hours for vacation only will be October 3, 2021. Mr. Sams made a motion, seconded by Mr. Jones to accept the calculated anniversary date of October 3, 2021 for Adam Hofmann. All voiced a "YEA" vote and the motion was passed with **Resolution 22-06-03**. (A copy of the resolution is included in the minutes).

Mrs. Boggs informed the Board that Jonathan Patrick who has worked as a part-time employee with Turtlecreek Township who is now a full-time employee. Per the Personnel Policy, his calculated anniversary date due to part-time hours for vacation only will be September 4, 2021. Mr. Sams made a motion, seconded by Mr. Jones to accept the calculated anniversary date of September 4, 2021 for Jonathan Patrick. All voiced a "YEA" vote and the motion was passed with **Resolution 22-06-04**. (A copy of the resolution is included in the minutes).

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$586.20. The purchases are \$83.15 from Jacks Small Engines, \$374.02 from Amazon and \$129.03 from Kohl's.

Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$586.20. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-06-05**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that the Warren County Engineer's office sent a letter regarding the acceptance of Charleston Place 3rd Addition for public maintenance. Mr. Boggs spoke with Mr. Siebert previous to the meeting and was assured that all inspections are satisfactory. Mr. Sams made a motion, seconded by Mr. Jones to approve the acceptance of Charleston Place 3rd Addition for public maintenance. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that the Warren County Engineer's office sent a letter of acceptance for The Estates of Keever Creek Section 3 for public maintenance. Mr. Boggs spoke with Mr. Siebert previous to the meeting and was assured that he approves the acceptance. Mr. Sams made a motion, seconded by Mr. Jones to approve the acceptance of Keever Creek Section 3 for public maintenance. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that she received notice from the Warren County Prosecutor's Office that Adam Nice was named as the First Assistant Prosecuting Attorney of the Civil Division effective July 1, 2022. Mr. Keith Anderson is retiring.

Mrs. Boggs informed the Board that she received the Memorandum of Understanding with the City of Lebanon regarding the property of the Miller Road Corridor. The agreement in part outlines that this is a collaborative approach to facilitating development along Miller Road Corridor with necessary revenue to support public services.

Mrs. Boggs informed the Board that the Creeksong Subdivision PUD will be allowed to expire due to no sewer being available to the development.

Mrs. Boggs informed the Board that Warren County Regional Planning sent a letter regarding Encore Drive Dedication Plat – C5 Encore Logistics Center. The Entrance to the back of Shaker Run will have an island with grasses and rock that will be assigned to one of the business properties for upkeep. There will be no irrigation. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she and Mr. Sams will be meeting with the Middletown Assistant City Manager Nathan Cahall to discuss a possible JEDD with the Township.

Mrs. Boggs informed the Board that Horan is sponsoring an event at FC Cincinnati Kick Off on June 29, 2022.

The Trustees discussed their opinions on allowing chickens on less than three acres within the Township. There has been some interest by residents wanting to keep chickens at their homes. The Warren County Commissioners would have to approve any change necessary.

Mrs. Boggs presented to the Board JEDD information regarding the proposed JEDD with the City of Monroe.

Mrs. Boggs informed the Board that there is a humidity issue with the HVAC system at Station 33. Numerous attempts for KZF to remedy the situation have not been satisfactory. The Trustees agreed that the next steps will be made through the Warren County Prosecutor's Office as a legal action.

Mrs. Boggs informed the Board that the Fire Chief and Assistant Fire Chief will be going to Columbus on July 11, 2022 for a SERB meeting.

General Reports:

CORRESPONDENCE:

IN:

- Newsletter from Warren County Health Department
- Letter from Ohio Department of Transportation regarding culvert work
- Letter from Charter Communications regarding quarterly franchise fees
- Letter from OTARMA regarding the MORE Grant
- Letter from Duke Energy regarding natural gas provider
- Letter from United State Census regarding 2020 Post Census Group Review

Monthly Grassroots Clippings from OTA
Email from APEX Commercial Group regarding property in the township
Letter from City of Lebanon regarding annual backflow testing
Email from The Builders Exchange regarding RFQ for fire station
Letter from Craftsman Properties regarding property at 670 N. State Route 123
Email from Mr. Netzel regarding open burning permission
Email from DLZ regarding RFQ for fire station
Email from WDC Group regarding RFQ for fire station
Letter from Melvin Stone Company regarding pricing
Email from Mr. White regarding door-to-door sales
Letter from Department of Taxation regarding pari-mutuel wagering
Letter from Melvin Stone Company regarding increase in pricing
Letter from Warren County Prosecutor's Office regarding Adam Nice being named Civil Division Chief
Email from Construct Connect regarding RFQ for fire station
Email from App Architecture regarding RFQ for fire station
Email from MSP Design regarding RFQ for fire station
Letter from Duke Energy regarding increase in natural gas rates
Email from Mr. Gilbert regarding gas aggregation program
Email from Ms. Fulkerson regarding status of swale report
Email from Ms. Fulkerson regarding public records request on correspondence for swale
Email from KZF regarding RFQ for fire station
Email from Duke Energy, Mr. Abbott regarding 63 projects
Email from Allied Construction regarding RFQ for fire station
Email from Mr. Gavrilos regarding stop sign in Shaker Run
Letter from Otterbein Resident Council regarding a donation
Letter from Warren County Engineer's regarding acceptance of Charleston Place 3rd Addition
Letter from Warren County Engineer's regarding acceptance of The Estates of Keever Creek Section 3
Email from Mr. Marley services for home they are purchasing
Email from Warren County Prosecutor's office that Adam Nice was named as the First Assistant Prosecuting Attorney of the office's Civil Division
Email from Mr. Prows regarding drainage issues in Timbercreek

OUT:

Email to My Alliance Agency regarding a fire report
Email to Mr. Netzel regarding open burning permission
Email to DLZ regarding RFQ for fire station
Email to The Builders Exchange regarding the RFQ for fire station
Email to WDC Group regarding the RFQ for fire station
Email to Mr. White regarding door-to-door sales
Email to Construct Connect regarding RFQ for fire station
Email to App Architecture regarding RFQ for fire station
Email to MSP Design regarding RFQ for fire station
Email to Mr. Gilbert regarding gas aggregation program
Email to Ms. Fulkerson regarding status of swale report
Email to Ms. Fulkerson regarding public records request on correspondences for swale
Email to KZF regarding RFQ for fire station
Email to Duke Energy, Mr. Abbott regarding 63 projects
Email to Allied Construction regarding RFQ for fire station
Email to Mr. Gavrilos regarding stop sign in Shaker Run
Letter to Otterbein Resident Council thank them for the donation
Letter to architects for the RFQ for the fire station
Letter to Warren County Rural Zoning regarding application for variance for 1555 Meadow View Lane
Letter to Warren County Regional Planning regarding C5 Encore Logistics Center Final Plat
Letter to Warren County Regional Planning regarding Shaker Run Section 11, Phase A
Email to Mr. Marley regarding services for home they are purchasing
Email to Mr. Prows regarding drainage issues in Timbercreek

Fiscal Officer Reports:

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 33983 through 34026 (copy to follow) and Vouchers 597-2022 through 657-2022.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
6/1/22	6/8/22	623-2022	CHARTER COMMUNICATIONS	1000-303-0000	\$33,991.60	1ST QTR 2022 CABLE FRANCHISE FEES
					\$33,991.60	
6/1/22	6/8/22	622-2022	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$509.00	2021 LAPSE FREE REBATE
					\$509.00	
6/1/22	6/10/22	653-2022	OTARMA	2031-892-0000	\$500.00	2022 MORE GRANT
					\$500.00	
5/31/22	6/6/22	596-2022	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$96.46	LIFE SQUAD SERVICES
6/1/22	6/8/22	625-2022	BLUE CROSS BLUE SHIELD OF FLORIDA	2191-299-0000	\$90.44	LIFE SQUAD SERVICES
6/1/22	6/8/22	626-2022	TRICARE PAYMENT	2191-299-0000	\$418.62	LIFE SQUAD SERVICES
6/3/22	6/8/22	627-2022	PARAMOUNT INSURANCE COMPANY	2191-299-0000	\$889.21	LIFE SQUAD SERVICES
6/6/22	6/8/22	630-2022	TRICARE PAYMENT	2191-299-0000	\$101.91	LIFE SQUAD SERVICES
6/7/22	6/8/22	631-2022	STATE FARM MUTUAL AUTOMOBILE INSURANCE	2191-299-0000	\$88.04	LIFE SQUAD SERVICES
5/26/22	6/6/22	598-2022	AARP SUPPLEMENTAL	2191-299-0000	\$125.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/22	6/6/22	598-2022	BUCKEYE COMMUNITY	2191-299-0000	\$184.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/22	6/6/22	590-2022	STATE OF OHIO MEDICAID	2191-299-0000	\$211.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/22	6/6/22	591-2022	UNITED HEALTHCARE	2191-299-0000	\$581.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/27/22	6/6/22	592-2022	HNB-ECHO	2191-299-0000	\$126.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/27/22	6/6/22	593-2022	UNITED HEALTHCARE	2191-299-0000	\$178.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/27/22	6/6/22	594-2022	HUMANA	2191-299-0000	\$458.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/31/22	6/6/22	595-2022	ANTHEM BLUE	2191-299-0000	\$127.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/31/22	6/6/22	596-2022	UNITED HEALTHCARE	2191-299-0000	\$282.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/31/22	6/6/22	597-2022	MT CARMEL HEALTH PL	2191-299-0000	\$327.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/31/22	6/6/22	598-2022	ANTHEM BLUE	2191-299-0000	\$607.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/31/22	6/6/22	599-2022	CGS	2191-299-0000	\$3,769.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/1/22	6/8/22	632-2022	ANTHEM BLUE	2191-299-0000	\$113.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/1/22	6/8/22	633-2022	MOLINA HEALTHCARE	2191-299-0000	\$353.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/1/22	6/8/22	634-2022	IGINA EDGE	2191-299-0000	\$990.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/2/22	6/8/22	635-2022	UMR	2191-299-0000	\$52.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/2/22	6/8/22	636-2022	BUCKEYE COMMUNITY	2191-299-0000	\$198.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/2/22	6/8/22	637-2022	AARP SUPPLEMENTAL	2191-299-0000	\$458.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/2/22	6/8/22	638-2022	AETNA	2191-299-0000	\$483.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/2/22	6/8/22	639-2022	US DEPT OF TREASURY DEPT OF VA	2191-299-0000	\$522.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/2/22	6/8/22	640-2022	US DEPT OF TREASURY DEPT OF VA	2191-299-0000	\$683.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/22	6/8/22	641-2022	ANTHEM BLUE	2191-299-0000	\$100.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/22	6/8/22	642-2022	HNB-ECHO	2191-299-0000	\$130.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/22	6/8/22	643-2022	HUMANA	2191-299-0000	\$319.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/22	6/8/22	644-2022	UNITED HEALTHCARE	2191-299-0000	\$384.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/22	6/8/22	645-2022	AETNA	2191-299-0000	\$895.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/22	6/8/22	646-2022	CGS	2191-299-0000	\$1,131.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/22	6/8/22	647-2022	AARP SUPPLEMENTAL	2191-299-0000	\$106.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/22	6/8/22	648-2022	ANTHEM BLUE	2191-299-0000	\$333.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/22	6/8/22	649-2022	CGS	2191-299-0000	\$1,116.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/6/22	6/8/22	650-2022	ANTHEM BLUE	2191-299-0000	\$1,266.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/7/22	6/8/22	651-2022	HWHO	2191-299-0000	\$421.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/7/22	6/8/22	652-2022	AETNA	2191-299-0000	\$483.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/1/22	6/8/22	621-2022	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$246.37	LIFE SQUAD SERVICES APRIL 2022 DEPOSITS
					\$19,564.44	
5/31/22	6/7/22	601-2022	STAROHIO	1000-701-0000	\$3,132.85	MAY 2022 INTEREST
5/31/22	6/7/22	602-2022	PRIMARY	1000-701-0000	\$3.09	MAY 2022 INTEREST
5/2/22	6/7/22	603-2022	US BANK	1000-701-0000	\$2.80	MAY 2022 INTEREST
5/4/22	6/7/22	606-2022	CD 9	1000-701-0000	\$317.22	MAY 2022 INTEREST
5/6/22	6/7/22	607-2022	CD 10	1000-701-0000	\$337.68	MAY 2022 INTEREST
5/16/22	6/7/22	608-2022	UST 7	1000-701-0000	\$312.50	MAY 2022 INTEREST
5/19/22	6/7/22	609-2022	FFCB 10	1000-701-0000	\$912.50	MAY 2022 INTEREST
5/19/22	6/7/22	610-2022	CD 33	1000-701-0000	\$204.66	MAY 2022 INTEREST
5/23/22	6/7/22	611-2022	FHLB 10	1000-701-0000	\$422.05	MAY 2022 INTEREST
5/24/22	6/7/22	612-2022	FHLB 5	1000-701-0000	\$540.00	MAY 2022 INTEREST
5/25/22	6/7/22	613-2022	FHLB 14	1000-701-0000	\$1,181.25	MAY 2022 INTEREST
5/25/22	6/7/22	614-2022	CD 7	1000-701-0000	\$317.22	MAY 2022 INTEREST
5/27/22	6/7/22	615-2022	CD 17	1000-701-0000	\$327.45	MAY 2022 INTEREST
5/27/22	6/7/22	616-2022	FFCB 4	1000-701-0000	\$912.50	MAY 2022 INTEREST
5/31/22	6/7/22	617-2022	CD 22	1000-701-0000	\$347.92	MAY 2022 INTEREST
5/31/22	6/7/22	618-2022	CD 14	1000-701-0000	\$314.67	MAY 2022 INTEREST
5/31/22	6/7/22	619-2022	CD 16	1000-701-0000	\$337.68	MAY 2022 INTEREST
5/31/22	6/7/22	620-2022	CD 29	1000-701-0000	\$1,352.79	MAY 2022 INTEREST
5/2/22	6/7/22	605-2022	CD 15	1000-701-0000	\$337.68	MAY 2022 INTEREST
					\$11,614.51	
5/31/22	6/7/22	604-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-599-0000	\$26,242.37	REAL ESTATE AUDITOR AND TREAS FEES REFUND (DIRECT DEPOSIT)
					\$26,242.37	
5/27/22	6/6/22	600-2022	GOVDEALS	1000-951-0000	\$144.00	SALE LOT OF COMPUTER DESKTOPS, LAPTOPS, TOUGHBOOKS, PRINTER & SERVER (DIRECT DEPOSIT)
					\$144.00	
5/31/22	6/6/22	587-2022	KEEVER CREEK LLC	2031-892-0000	\$600.00	ESTATES OF KEEVER CREEK SNOW REMOVAL 2022-2023
6/1/22	6/8/22	624-2022	MEADE BUILDING GROUP LLC	2031-892-0000	\$510.00	HUDSON ESTATES SNOW PLOWING 2021-2022
6/6/22	6/8/22	628-2022	DREES HOMES	2031-892-0000	\$900.00	SHAKER RUN - DREES HOMES SNOW PLOWING 2021-2022
6/6/22	6/8/22	629-2022	TRAILS OF SHAKER RUN	2031-892-0000	\$1,290.00	SNOW PLOWING 2021-2022
					\$3,300.00	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Personnel matters pursuant to ORC 121.22 (G) (1) at 7:30 p.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll,

Mr. Jones "YEA" Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 7:59 p.m.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for June 28, 2022 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 22-06-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the budget proposal as submitted and forward the documents to the Warren County Budget Commission for review. Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of June, 2022.

Signed: _____ "YEA"

Signed: _____ "YEA"

Signed: _____ "YEA"

Attest: _____ FISCAL OFFICER

**RESOLUTION 22-06-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR MITCHELL CONWAY, EMS PARAMEDIC FULL-TIME,
EFFECTIVE JUNE 14, 2022**

WHEREAS, Chief Jameson was notified by Mitchell Conway that he would be resigning from his position of EMS Paramedic Full-Time with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be June 14, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Mitchell Conway, effective June 14, 2022.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 13th day of June, 2022

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-06-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE
FOR ACCRUAL OF VACATION TIME**

WHEREAS, Adam Hofmann has worked as a part-time employee with Turtlecreek Township and has been hired full-time with Turtlecreek Township as of June 3, 2022; and

WHEREAS, Turtlecreek Township Trustees have granted Adam Hofmann a prior service credit anniversary date from Turtlecreek Township of October 3, 2021; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of October 3, 2021 for Adam Hofmann and that the vacation time be credited on a bi-weekly basis.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 13th day of June, 2022

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-06-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE
FOR ACCRUAL OF VACATION TIME**

WHEREAS, Jonathan Patrick has worked as a part-time employee with Turtlecreek Township and has been hired full-time with Turtlecreek Township as of June 4, 2022; and

WHEREAS, Turtlecreek Township Trustees have granted Jonathan Patrick a prior service credit anniversary date from Turtlecreek Township of September 4, 2021; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of September 4, 2021 for Jonathan Patrick and that the vacation time be credited on a bi-weekly basis.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 13th day of June, 2022.

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 22-06-05

Date of Resolution: June 13, 2022

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator

or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 13th day of June, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

End of Minutes.